



Transfer Application Form for Teachers and Head teachers

Sr. No.	I- Personal Information			
1.1	Applicant's Name			
1.2	Designation, Regular Scale & place of posting			
1.3	Date of appointment in Govt. service with post	Date of promotion, scale, post	Date of joining in present school	
1.4	Husband's Name (if applicable)			
1.5	Date of Birth (DD/MM/YYYY)		Gender (Male/Female)	
1.6	CNIC Number			
1.7	Domicile Details	District		Tehsil
1.8	Husband's domicile (if applicable)	District		Tehsil
1.9	Permanent Address			
1.10	Present Address	District		Tehsil
1.11	Mutual transfer with	Name	Present post	
		School Name	Regular Scale	

II- Academic Results					Maximum Marks 40				
Sr. No.	Year of Exam & PEC/ Board	Grade	Mean Score achieved by all the students	subjects taught	Mean Score of subject(s) achieved by all students	School's name and EMIS Code of which result is applicable	Marks obtained out of 40	Average marks obtained out of 40	Remarks
2.1	2013	V							For the use of Scrutiny Committee
	2012	V							
	2011	V							
2.2	2013	VIII							
	2012	VIII							
	2011	VIII							
2.3	2012	X							
	2011	X							
	2010	X							
2.4	2012	XII							
	2011	XII							
	2010	XII							

III- Service in Far Flung Area				Maximum Marks 20						
Sr. No.	Distance between residence and present school	post	Name of present school with EMIS Code	date of joining in present school	No of years served in present school	No. of Marks per year	Total marks obtained out of 20			
3.1	8-16 km	PST/ESE				2				
	above 16 km					3				
3.2	16-24 km	EST/SESE SST/SSE				2				
	above 24 km					3				
3.3	24-100 km	provincial cadre posts				2				
	above 100 km					3				
IV- Seniority		Maximum Marks 10		V- Wedlock basis		Maximum Marks 15				
Sr. No.	years served in the same substantive scale	Two Marks per year	Marks obtained out of 10	Sr.No	Marks obtained					
4.1				5.1						
VI-Compassionate Grounds			Maximum Marks 15		VII-Total Marks obtained out of maximum marks 100					
6.1	Widow or divorced females	15 Marks		academic results 40 marks	service in far flung areas 20 marks	seniority 10 marks	wedlock basis 15 marks			
6.2	Disability hindering mobility	15 Marks								
6.3	Disabled spouse	10 Marks		Total Marks:						
VIII- I submit my request for transfer in one of the following schools										
Priority No.	EMIS Code	Name of School	Name of post	Scale of post	Sr. No.	Priority No.	EMIS Code	Name of School	Name of post	scale of post
7.1					7.3					
7.2					7.4					
I certify that the information mentoined in this application form is true and correct, to best of my knowledge and belief. I understand that statements found to be false/incorrect would shall disqualify me.										
Date.....		Name.....				Signature.....				